

COMMUNITY EMERGENCY SERVICE – MEDIC 1

Minutes of Meeting

December 15, 2022

BOARD MEMBERS ATTENDING:

Brandon Chiarello, Lincoln Twp.	Ed Meny, St. Joseph Twp.
Steve Neubecker, St Joseph City	John Wilk, Lake Twp.
Mike Hildebrand, Oronoko Township	Levi Kiester, Bridgman City
Sheri Kesterke, Village of Berrien Springs	Allen Weich, Chikaming Twp.
Cathy Yates, Benton Charter Twp.	Steve Tilly, Royalton Twp.
Brian Kazmierzak, Benton Harbor City	Dennis Krotzer, Baroda Twp.
Dave Chandler, Sodus Township	
Darwin Watson, New Buffalo City	Jason Wiley, Interim Director
	Several Medic 1 Staff Members

ROLL CALL AND MINUTES:

The meeting was called to order by Weich and opened with the Pledge of Allegiance led by Sheri Kesterke. Rachael Kuzda was introduced, who is Sheri Kesterke's replacement on the board beginning next month. The roll was called, and the above listed quorum was present. A motion was made by Tilly seconded by Yates to approve the minutes of the November 17, 2022, minutes and the December 05, 2022, minutes. Motion carried.

PAYMENT OF BILLS:

The list of bills for the month of November in the amount of \$412,829.57 was presented and a motion to approve the bills was made by Meny and seconded by Yates. Motion carried.

WRITE OFFS:

The write off list was presented for November in the amount of \$55,322.80 and a motion was made by Tilly seconded by Chandler to approve them. Motion carried.

INTERIM DIRECTOR'S REPORT:

Operations Manager/Interim Director Jason Wiley provided the November 2022 Medic 1 Operations Summary Report and summarized it for the board. It was noted that Coloma Township is interested in signing with MEDIC 1 for ambulance services. Jason will have a discussion with them in January. There will be no compromise to what our current services are.

EDUCATION:

Jason and Brandy both reported on the current Education Collaboration with Medic 1, SMCAS, Niles City Fire Department and Dr. Byers. Jason stressed the importance that

Medic 1 can take an employee from wheelchair driver up to paramedic right through our own education programs. This is a huge benefit for employees and Medic 1.

HOSPITAL REPORTS:

Hospital construction is moving forward. There are some COVID and Flu patients hospitalized. Dr. Byers reported that new software will be helpful with EMS recording medical information to be received quickly by hospital staff as they are enroute.

OLD BUSINESS: None.

NEW BUSINESS:

Executive Director Search:

Cathy Yates reported for the committee; they interviewed Jason Wiley for the position of Executive Director. They felt Jason has done a wonderful job as Interim Director, he has the passion to continue great work in this position. The committee would like to offer the position to Jason with a one-year agreement.

Moved by Chandler seconded by Kazmierzak to hire Jason Wiley as Executive Director with a one-year agreement. Roll call vote: Chiarello/Aye; Meny/Aye; Chandler/Aye; Tilly/Aye; Hildebrand/Aye; Kesterke/Aye; Yates/Aye; Kazmierzak/Aye; Neubecker/Aye; Wilk/Aye, Krotzer/Aye; Keister/Aye; Watson/Aye; Chair Weich/Aye. Motion carried.

Discussion held with Jason stating he would like to be able to read the agreement first. The motion was then amended as follows:

Moved by Chandler seconded by Kazmierak to amend the motion by adding the Executive Committee has the authority to make negotiated agreement changes with Wiley. Roll call vote: Watson/Aye; Keister/Aye; Krotzer/Aye; Wilk/Aye; Neubecker/Aye; Kazmierzak/Aye; Yates/Aye; Kesterke/Aye; Hildebrand/Aye; Tilly/Aye; Chandler/Aye; Meny/Aye; Lincoln/Aye; Chairman Weich/Aye. Motion carried.

Filling the Operation Manager's position was briefly discussed and agreed to wait until Jason's Agreement is signed and final.

Meeting Dates for 2023

Moved by Hildebrand seconded by Watson to approve the 2023 Board Meeting dates as provided. Motion carried.

Secretary/Treasurer of the Board Stepping Down:

Village of Berrien Springs Clerk Sheri Kesterke is stepping down from the position of MEDIC 1 Board Secretary/Treasurer upon her retirement the end of this month. Sheri was presented with a clock in appreciation for her many years of dedicated service.

Moved by Chandler seconded by Watson to appoint Brian Kazmierzak as Secretary/Treasurer

of the Medic 1 Board. Roll call vote: Chiarello/Aye; Meny/Aye; Chandler/Aye; Tilly/Aye; Hildebrand/Aye; Kesterke/Aye; Yates/Aye; Wilk/Aye, Krotzer/Aye; Keister/Aye; Watson/Aye; Chair Weich/Aye. Abstained: Kazmierzak. Motion carried.

December 5, 2022, Closed Session Minutes

Moved by Chandler seconded by Yates to approve the December 05, 2022 Closed Session Minutes as presented. Motion carried.

A motion was made by Chandler seconded by Yates to adjourn at 9:13 a.m. Motion carried.

Respectfully submitted

Sheri Kesterke, MiPMC/MMC
MEDIC 1 Board Secretary/Treasurer