

COMMUNITY EMERGENCY SERVICE – MEDIC 1

Minutes of Meeting June 22, 2023, 2023

BOARD MEMBERS ATTENDING:

Ed Meny, St. Joseph Twp.
Zach Carson, Lake Twp.
Mike Hildebrand, Oronoko Township
Steve Tilly, Royalton Twp.
Allen Weich, Chikaming Twp.
Brian Kazmierzak, Benton Harbor City
Darwin Watson, New Buffalo City

Brandon Chiarello, Lincoln Twp.
Levi Kiestler, City of Bridgman
Cathy Yates, Benton Twp.
Bruce Stover, Berrien Twp.
Jack Rogers, New Buffalo Twp.
Dennis Krotzer, Baroda Twp.

BOARD MEMBERS ABSENT:

Rachael Kuzda, Village of Berrien Springs
Dave Chandler, Sodus

Steve Neubecker, St Joseph City
Weesaw Twp.

MEDIC 1 EMPLOYEES

Brian Flory, Medic 1
Jason Russel, Medic 1
Lisa Flemming, Operations Manager, Medic 1
Laura White, Medic 1
Brooke Janes, Medic 1

Mike Schultz Medic 1
Jason Wiley, Director, Medic 1
Brandi Narregan, Medic 1
Kristin Patterson, Medic 1

COREWELL HEALTH SOUTH EMPLOYEES:

Al DiBrito, Corewell Health South

Joe Effa, Corewell Health South

PUBLIC:

Juliana Knot, Herald-Palladium

John Wilks, Lake Twp. Resident

ROLL CALL AND MINUTES:

- The meeting was called to order by Weich and opened with the Pledge of Allegiance. The roll was called, and the above-listed quorum was present.
- A motion was made by Tilly seconded by Rogers to approve the May minutes with one correction. Motion carried.
- Financial Report - Mike Hildebrand related there is an error in – the actual YTD budget – YTD Revenue for Customer Billings - \$1,200,000.00 vs \$1,199,136.00. Total YTD budget, \$1,484,554.00 vs. actual \$1,560,167.80. Total net income budget, \$100,059.88 actual, \$103,504 YTD in the black. Right on track with the budget for the 1st quarter.

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PAYMENT OF BILLS:

- The list of bills for the month of May 2023 was presented and a motion to approve the bills was made by Meny and seconded by Carson. Motion carried.

WRITE-OFFS:

- The write-off list was presented for May 2023 and a motion made by Yates was seconded by Tilly. Motion carried.

EXECUTIVE BOARD REPORT:

- Stryker Presentation
- Pipestone Twp. Contract discussion
- North Berrien Contract discussion
- Employee Relief Fund

DIRECTOR'S REPORT:

- Discussion on the summer increase of calls and having a 3rd car on duty at Central lately due to overstaffing. 2022 – about 60% of the calls were in the Central area. Look forward to adding a full-time 3rd car to the central area.
- Things continue to go well – Kudos to the shift supervisors.
- South Station – met with Berrien Springs Schools, Tom Bruce, open to working with us, but can't accommodate us at the new 31/31 building currently, looking at other options in the future with them.

OPERATIONS REPORT:

Lisa Flemming related the following:

- Calls are up.
- Transfers almost doubled.
- Wheelchair was up.
- EMS Week – everyone is receiving their awards right now.
- Golf Outing
- Code 4s down for the month

EDUCATION:

Brandi Narregan – Training report

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- EMR Class finished last week.
- EMT Class closes today and all 12 passed, 5 would like to come to work part-time with Medic 1
- High School Class – 4 completed and are scheduled for NREMT.
- Preparing for the Paramedic program in July.
- Brandi is leaving Medic 1 to pursue other opportunities.

HOSPITAL REPORTS:

Al DiBrito related the following:

- Joe Effa, Transportation Division
- Watervliet is the pilot for all the new branding.
- Security Cars will be the first cars rebranded.

OLD BUSINESS:

- Pipestone Twp. – currently not paying a subsidy – Ongoing negotiation currently. eBoard will continue to update.
- Bylaws – awaiting feedback from SJ/Director Neubecker
- Expansion of service area – legal teams seem to be happy with the contract. Working on all agencies approving it. These 2 new ambulances will not cost Medic 1 additional money, it is self-funded.
- Motion contingent on North Berrien Area approving the contract, Motion by Hildebrand, 2nd by Kroetzer. All in Favor, None Opposed.
- Stryker Equipment Lease Presentation – ALS360 – Motion by Tilly to go with the ALS 360 FMV option, 2nd by Chiarello. Discussion on budgeting, due to lead time could be the next budget year, unanimously approved by roll call vote.
- Employee/Personnel Committee – Employee Relief Fund – discussed during eBoard meeting – self-funded employee emergency relief program. Not in the best interest of government funds – eBoard supports the program but should be employee funded. We look forward to entertaining additional ideas in the future.
- Location of Monthly Meetings – Motion by Meny, 2nd by Watson to continue to hold Board Meetings for the rest of the calendar year at Corewell Health Upton Auditorium.

NEW BUSINESS:

- Discussion on the relationship between Corewell Health South and Medic 1 – any opposition to continuing to build that relationship for transfers and wheelchair incidents.

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ELECTIONS:

- Election committee recommends continuing with the same 3 officers but encourages new people to put in for election next time. Motion from Meny, 2nd by Tilly to re-elect the current eBoard officers. All in favor. Motion carried.

GOOD OF THE ORDER:

- Thank you from Cathy Yates for treating her husband.
- Funding Model/Subsidies – need to look at how the current model is in place and look to see if it still makes sense. Steve Tilly, Zach Carson and eBoard will meet.
- Next meeting July 27th, 2023, 0830, Upton Center, Corewell Health South

A motion was made by Tilly seconded by Watson to adjourn at 9:30 AM Motion carried – all in favor.

Respectfully Submitted-



Brian P. Kazmierzak, EFO/PEM
Medic 1 Board Secretary/Treasurer