

COMMUNITY EMERGENCY SERVICE – MEDIC 1

Minutes of Meeting

November 17, 2022

ATTENDING: Brandon Chiarello, Lincoln Twp. Ed Meny, St. Joseph Twp.
Steve Neubecker, St Joseph City John Wilk, Lake Twp.
Mike Hildebrand, Oronoko Township William Boyd Sr., Bridgman City
Sheri Kesterke, Village of Berrien Springs Allen Weich, Chikaming Twp.
Cathy Yates, Benton Charter Twp. Jason Wiley, Interim Director
Brian Kazmierzak, Benton Harbor City Dr. Byers, Corwell Health St. Joseph
Lisa Fleming, Brian Ratter,
Nicole Smith, Brian Florey, Medic 1

ROLL CALL AND MINUTES:

The meeting was called to order by Weich and opened with the Pledge of Allegiance led by Boyd Sr. The roll was called, and the above listed quorum was present. A motion was made by Neubecker seconded by Yates to approve the minutes of the October 28, 2022, minutes with the correction regarding wording of going into closed session to be stated as: *go into closed session pursuant to Section 8 (h) of the Open Meetings Act to consider material that is exempt from disclosure under state and federal statute.* Motion carried.

PAYMENT OF BILLS:

The list of bills for the month of October in the amount of \$695,065.17 was presented and a motion to approve the bills was made by Wilks and seconded by Yates. Motion carried.

EXECUTIVE BOARD REPORT:

Vice Chair Mike Hildebrand informed those present that the Executive Board meet several times regarding the union contract. A proposal was presented, which is before the full board today.

INTERIM DIRECTOR'S REPORT:

Operations Manager/Interim Director Jason Wiley provided the October 2022 Medic 1 Operations Summary Report and summarized it for the board.

EDUCATION:

Jason and Brandy both reported on the current Education Collaboration with Medic 1, SMCAS, Niles City Fire Department and Dr. Byers. MEDIC 1 participated in 12 fall events, including the Career Fair at LMC in which the feedback was very positive. Graduating students are testing out, a great positive.

HOSPITAL REPORTS:

Dr. Byers reported that new protocols are coming up. Working on getting things in place.

OLD BUSINESS:

Chair Allen Weich stated the several new committees will be looked at possibly after the new budget is in place. Not jump into it right away as there have been a lot of changes to adjust to currently.

William Boyd asked about the State Police investigation as was told that at this time it is not completed.

NEW BUSINESS:

Proposed Wage Changes –

Chair Weich explained that the Executive Board proposed to offer full time staff \$1,000 plus \$100 per year of service with a cap at \$2,500. This is a one-time bonus as a catch up at this time. The Board received the proposed wage increase chart which includes a higher beginning wage with 5% increase for each cumulative step.

A motion was made by Wilkes seconded by Kazmierzak to approve the bonus to offer full-time staff \$1,000 plus \$100 per year of service with a cap at \$2,500. Roll call vote: Chiarello/Aye; Neubecker/Aye; Hildebrand/Aye; Kesterke/Aye; Yates/Aye; Kazmierzak/Aye; Meny/Aye; Wilk/Aye; Boyd Sr./Aye; Chair Weich/Aye. Motion carried.

A motion was made by Neubecker seconded by Kazmierzak to approve the wage increases as presented effective with the next pay period. Roll call vote: Boyd Sr./Aye; Wilk/Aye; Meny/Aye; Kazmierzak/Aye; Yates/Aye; Kesterke/Aye; Hildebrand/Aye; Neubecker/Aye; Chiarello/Aye; Chair Weich/Aye. Motion carried.

Secretary/Treasurer of the Board Stepping Down:

Village of Berrien Springs Clerk Sheri Kesterke is stepping down from the position of MEDIC 1 Board Secretary/Treasurer in December, 2022. At the December meeting an appointment will need to be considered for this position. Sheri is wished well in her retirement.

Approve Write-Offs

A motion was made by Wilk seconded by Meny to approve the write offs for October in the amount of \$52,412.06. Motion carried.

A motion was made by Neubecker seconded by Kazmierzak to go into closed session pursuant to Section 8 (h) of the Open Meetings Act to consider material that is exempt from disclosure under state and federal statute. Motion carried.

A motion was made by Neubecker seconded by Kazmierzak to return to open session at 9:34 a.m. Motion carried.

A motion was made by Meny seconded by Kazmierzak to adjourn. Motion carried.

Respectfully submitted

Sheri Kesterke, MiPMC/MMC
MEDIC 1 Board Secretary/Treasurer