

COMMUNITY EMERGENCY SERVICE – MEDIC 1

Minutes of Meeting 12/14/23

BOARD MEMBERS ATTENDING:

Ed Meny, St. Joseph Twp.
Levi Kiester, City of Bridgman
Mike Hildebrand, Oronoko Township
Allen Weich, Chikaming Twp.
Rachael Kuzda, Village of Berrien Springs
Brian Kazmierzak, Benton Harbor City
Dave Chandler, Sodus

Cathy Yates, Benton Twp.
Steve Neubecker, St Joseph City
Jack Rogers, New Buffalo Twp.
Levi Kiester, City of Bridgman
Brandon Chiarello, Lincoln Twp.
Dennis Krotzer, Baroda Twp.
Zach Carson, Lake Twp.

BOARD MEMBERS ABSENT:

Weesaw Twp.
Darwin Watson, New Buffalo City

Bruce Stover, Berrien Twp.
Steve Tilly, Royalton Twp.

MEDIC 1 EMPLOYEES:

Mike Schultz Medic 1
Jason Wiley, Director, Medic 1
Lisa Flemming, Operations Manager, Medic 1
Kristen Patterson, Medic 1

Jason Russell, Medic 1
Brian Florey, Medic 1
Kate Kenrich, Medic 1

COREWELL HEALTH SOUTH EMPLOYEES:

Al DiBrito, Corewell Health South (Ad Hoc Medic 1 Board Member)
Joe Effa, Director of Transportation

CONTRACTED SERVICE AREAS:

Mike Haskins, Pipestone
Danielle Teterman, Watervliet
Wes Smigelski, Coloma Twp.

Izzy Dimaggio, Hagar Twp.
Mary Ann Pater, Watervliet Twp.

PUBLIC:

John Wilks, Lake Twp. Resident

ROLL CALL AND MINUTES:

- The meeting was called to order by Weich at 0830hrs and opened with the Pledge of Allegiance. The roll was called, and the above-listed quorum was present.
- A motion was made by Meny seconded by Rogers to approve the November minutes with one correction. Motion carried.

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- Financial Report – 5 payroll month, Page 10, the bottom line shows a loss of -\$93,000 – not the case, \$149,000 of December bills were logged in Nov. Due to differences in accounting practices with new employees. Staffing has been being built since July for Watervliet but won't receive a subsidy until January.
- Discussion on radio purchase to put in new units. Motion to approve Chander, Neubecker support, all in favor.
- Berrien Springs EMT CTE – money only comes back in Jan/June – we haven't seen that money yet for this year. Grant reimbursement for paramedic program is similar. We pay it out, then get reimbursed by grant.

PAYMENT OF BILLS:

- The list of bills for November 2023 was presented and a motion to approve the bills was made by Chiarello and seconded by Chandler. Motion carried.
- Discussion of legal fees, CBA, Bylaws, Articles of Incorporation at the State Attorney General's office,

WRITE-OFFS:

- The write-off list was presented for November 2023 and a motion made by Chandler was seconded by Carson. Motion carried.

EXECUTIVE BOARD REPORT:

- Have met three times with the Teamsters Collective Bargaining Agreement, productive session, baseline financial understanding, etc. The next session is on 1/9/24.
- Discussion on 2023 finances and planning for 2024 to get an understanding of what's actual.

DIRECTOR'S REPORT:

- North area, Coloma Twp was July 1st, Watervliet will be in-service January 1st. The subsidy will kick in at that time.

CREW CHIEF REPORT:

- Brian Florey discussed New Buffalo Twp. Train Derailment – Amtrak
- Communication was the biggest issue.

OPERATIONS REPORT:

- Call volume up over 100 calls and 1 less day in the month
- Transfers stayed about the same

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- Wheelchair up again
- Losing a Basic and a Medic in January. Both staying part-time. Bunch of EMT-Bs in training. Trying to find Medics.
- Promoted Dispatch Supervisor Kate Kenrich, comes from VanBuren County.
- Building up wheelchair division
- The food drive was a huge success – pies in the face for Jason and Lisa
- Light up the Bluff went well – trying to find a storefront for Mannequins in March.
- Toys for Tots went well.
- Benton Harbor Station decorated for Christmas.

EDUCATION REPORT:

- Lots of classes going on in the house
- Adult EMT has 18 students.
- The paramedic class has 20 students – lost one due to personal reasons.
- CTE Program received a grant for \$20,000 from the State of Michigan to purchase an ambulance. Working with Jason to see if they can purchase a used Medic rig.
- COEMS Accreditation inspection in January.

DISPATCH

- Working on some mutual aid ideas.

HOSPITAL REPORTS:

- Al and Joe are going to discuss Hospital Preparedness for MCI.
- Working on a dedicated transport ambulance for Corewell Health

CONTRACTED SERVICE AREAS

- Hagar Twp. – Izzy DiMaggio, 1143 sq ft of existing building will be 1019 sq ft. \$509,000. Hoping to start construction in the Spring to have Medic 1 moved in by Fall. Very pleased with Medic 1.
- Drew Wagner starts rehab today – 2.5 months and he should be back to work.

OLD BUSINESS:

- Bylaws – motion to approve by Meny, Supported by Chandler. Roll call vote – all present in favor.
- No funding model updates as of today.

NEW BUSINESS:

- Packet Page 39 – Proposed Meeting Calendar 2024, motion Yates, support, Carson, all in favor.

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- Hospital transportation project – BLS staffed, using smaller, less expensive ambulances. We have BLS staffing currently. \$107 approximately. The hospital would be subsidizing any losses as well.
- Motion to purchase 2 Type II from Medix upon availability – Motion, Chandler, Rodgers, Support. Roll call vote – all present in favor.

GOOD OF THE ORDER:

- Thanks to the board members and medic employees
- Santa at Coloma Twp. Hall 6-8 this evening.

A motion was made by Yates seconded by Carson to adjourn at 9:27 AM Motion carried – all in favor. The next meeting is on January 25th, 2024.

Respectfully Submitted-



Brian P. Kazmierzak, EFO/PEM
Medic 1 Board Secretary/Treasurer