

# COMMUNITY EMERGENCY SERVICE – MEDIC 1

## Minutes of Meeting 2/22/2024

### BOARD MEMBERS ATTENDING:

Cathy Yates, Benton Twp.  
Dennis Krotzer, Baroda Twp.  
Mike Hildebrand, Oronoko Township  
Allen Weich, Chikaming Twp.  
Rachael Kuzda, Village of Berrien Springs  
Brian Kazmierzak, Benton Harbor City  
Zach Carlson, Lake Twp.

Ed Meny, St. Joseph Twp.  
Steve Neubecker, St Joseph City  
Jack Rogers, New Buffalo Twp.  
Levi Kiester, City of Bridgman  
Dick Stauffer, Lincoln Twp.  
Darwin Watson, New Buffalo City  
Bruce Stover, Berrien Twp.

### BOARD MEMBERS ABSENT:

Weesaw Twp.

Steve Tilly, Royalton Twp.

### MEDIC 1 EMPLOYEES:

Mike Schultz, Shift Supervisor  
Jason Wiley, Director  
Kate Kenrich, Dispatch Supervisor  
Carlos Luna, Shift Supervisor  
Cody Phillips, Shift Supervisor  
Chet Goff, Union Representative

Jason Russell, Shift Supervisor  
Lisa Flemming, Operations Manager  
Laura White, Union Representative  
Sam Darcey, FTO Supervisor  
Kristen Patterson, Education

### COREWELL HEALTH SOUTH EMPLOYEES:

Al DiBrito, Corewell Health South (Ad Hoc Medic 1 Board Member)

Joe Effa, Director of Transportation

Dr. Jonathan Beyer, Medical Director

### CONTRACTED SERVICE AREAS:

Mike Haskins, Pipestone  
Danielle Teterman, Watervliet  
Izzy Dimagio, Hagar Twp.

Wes Smigelski, Coloma Twp.  
Mary Ann Pater, Watervliet Twp.

### PUBLIC:

John Wilk, Lake Twp.  
Brian Scribner, SMCAS

Marty Bingaman, Teamsters Rep

### ROLL CALL AND MINUTES:

- The meeting was called to order by Weich at 0830hrs and opened with the Pledge of Allegiance. The roll was called, and the above-listed quorum was present.

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- A motion was made by Yates seconded by Chandler to approve the January minutes with one correction. Motion carried.
- **Financial Report** – large purchases in January, Pension payments, Ambulance payments, etc.

### **PAYMENT OF BILLS:**

- The list of bills for January 2023 was presented and a motion to approve the bills was made by Stauffer and seconded by Rogers. Motion carried.

### **WRITE-OFFS:**

- The write-off list was presented for January 2023 and a motion made by Watson was seconded by Yates. Motion carried.

### **EXECUTIVE BOARD REPORT:**

- Union Contract on the agenda
- Budget on the agenda for today
- E-Board met with St. Joseph Twp. after the HP article. Request from St. Joe Twp. to go from a 2-year to 3 years for the \$10.00 original owner subsidy rate.

### **DIRECTOR'S & OPERATIONS REPORT:**

- Call volume up overall for January 1507 for the month, 6500 cars, and 914 calls handled out of the central station.
- 1 opening on the Lincoln Twp. car, with another opening on that car coming soon.
- 1 medic returned from medical leave, 1 EMT lost to medical leave as well as another Paramedic.
- 3 part-time EMTs transferring to full-time spots in March.
- A new paramedic was hired yesterday.
- Recently had an employee hockey game, looking at doing a bowling night.

### **EDUCATION REPORT:**

- Very busy right now, 60-65 students right now doing ride time, ACLS, etc. Will be getting new employees from all these classes.

### **DISPATCH**

- No Report

### **HOSPITAL REPORTS:**

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- Amazing to see the number of people today, Medic has come a long way. Very positive to see everyone here.
- Al Dibrito announced his retirement on March 17<sup>th</sup>, 2024. Will announce a new rep soon.
- On Feb. 12<sup>th</sup> new 2023 protocols went into effect. BLS bag upgrades.
- Air Care gave notice that they are going out of business on April 20<sup>th</sup> unless funding comes through. Should not affect prehospital care but may affect inter-facility transfers.

### CONTRACTED SERVICE AREAS

- Watervliet Twp. question on dispatch times heard on scanner traffic.
- **Hagar Twp. facility update** – bids go out in March, construction in early April, and construction will be complete in September. \$581k about \$72k will be towards Medic 1 quarters, the rest will be for the firehouse.

### OLD BUSINESS:

- **Subsidy Rates discussion** – discussion on per capita model and original entities. The original 10 would go up to \$8.43 per capita, Motion by Neubecker to increase subsidy by \$1.57 this fiscal year to \$8.43 per capita. 2<sup>nd</sup> Carson. Roll Call Vote – all in favor, except St. Joseph Charter Township.
- **Tentative CBA agreement** – The Union voted unanimously to approve the CBA.
- **Sale of Ambulance to High School CTE program** – bylaw changes proposed in Board Packet. Motion & Support to approve Proposal 1 Bylaw Amendment. Motion Stauffer, 2<sup>nd</sup> by Neubecker. Roll Call vote all in favor.
- Motion to sell the ambulance to the Berrien Springs RESA for \$17,500 at fair market value, motion by Hildebrand, 2<sup>nd</sup> Carson. Roll Call vote all in favor.

### NEW BUSINESS:

- Budget amendment motion 2023-2024 with additional sale of \$17,500 of sale of Ambulance. Motion by Meny, 2<sup>nd</sup> by Watson. Roll Call vote all in favor.
- Back in open session @ 0942hrs
- Motion to accept Union CBA as written, Kratzer, 2<sup>nd</sup> by Chanlder, all in favor via roll call vote.
- Motion to approve FY 2024-25 Budget with the request that the exec board spend more time to analyze by Dennis Krotzer supported by David Chandler All in favor by roll call vote.

### CLOSED SESSION:

- Motion to go into closed session pursuant to Section 8(C) of the Open Meetings Act to consider strategy in connection with the negotiation of a collective bargaining agreement. Motion Kazmierzak by, Support by Neubecker, Roll Call vote all in favor.

### GOOD OF THE ORDER:

Hildebrand thanks Allen for all of his hard work. Also thank you to Jason for all of his hard work.

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A motion was made by Zach seconded by Chandler to adjourn at 10:15 AM Motion carried – all in favor.  
The next meeting is on March 28<sup>st</sup>, 2024.

Respectfully Submitted-

A handwritten signature in black ink, appearing to read 'BPK', is placed on a light gray rectangular background.

Brian P. Kazmierzak, EFO/PEM  
Medic 1 Board Secretary/Treasurer