

COMMUNITY EMERGENCY SERVICE – MEDIC 1

Minutes of Meeting

11/16/23

BOARD MEMBERS ATTENDING:

Ed Meny, St. Joseph Twp.
Zach Carson, Lake Twp.
Mike Hildebrand, Oronoko Township
Bruce Stover, Berrien Twp.
Rachael Kuzda, Village of Berrien Springs
Brian Kazmierzak, Benton Harbor City

Steve Tilly, Royalton Twp.
Levi Kiester, City of Bridgman
Jack Rogers, New Buffalo Twp.
Allen Weich, Chikaming Twp.
Darwin Watson, New Buffalo City
Dennis Krotzer, Baroda Twp.

BOARD MEMBERS ABSENT:

Brandon Chiarello, Lincoln Twp.
Steve Neubecker, St Joseph City
Dave Chandler, Sodus

Cathy Yates, Benton Twp.
Weesaw Twp.
Levi Kiester, City of Bridgman

MEDIC 1 EMPLOYEES:

Mike Schultz Medic 1
Jason Wiley, Director, Medic 1
Lisa Flemming, Operations Manager, Medic 1

Alex Arrans, Medic 1
Eric Farrell, Medic 1

COREWELL HEALTH SOUTH EMPLOYEES:

Al DiBrito, Corewell Health South (Ad Hoc Medic 1 Board Member)

CONTRACTED SERVICE AREAS:

Mike Haskins, Pipestone
Danielle Teterman, Watervliet

Izzy Dimaggio, Hagar Twp.
Mary Ann Pater, Watervliet Twp.

PUBLIC:

John Wilks, Lake Twp. Resident
Brian Schribner, SMCAS

Josh Kaye, SMCAS

ROLL CALL AND MINUTES:

- The meeting was called to order by Weich and opened with the Pledge of Allegiance. The roll was called, and the above-listed quorum was present.
- A motion was made by Steve Tilly seconded by Jack Rogers to approve the October minutes with one correction. Motion carried.

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- Financial Report – -\$106,000, \$55,000 was sent to the wrong address from another month, will be returned. \$32,000 – vehicle maintenance was from Body Work in Ohio, VFIS had paid us about \$25,000 in August. Winter coats were also replaced with high-visibility coats.

PAYMENT OF BILLS:

- The list of bills for the month of October 2023 was presented and a motion to approve the bills was made by Watson and seconded by Tilly. Motion carried.
- Discussion of legal fees, CBA, Bylaws, Articles of Incorporation at the State Attorney General's office,

WRITE-OFFS:

- The write-off list was presented for October 2023 and a motion made by Tilly was seconded by Kratzer. Motion carried.

EXECUTIVE BOARD REPORT:

- Have met twice the Teamsters Collective Bargaining Agreement, productive session, baseline financial understanding, etc. The next session is on 11/29.

DIRECTOR'S REPORT:

- In September there was an extended response time to Lake Twp. 49-minute response time, extremely busy plus dispatch errors which have been remediated and disciplined.
- Police involved shooting on Monday – great response time, an officer was brought to Corewell – Officer released from hospital.

OPERATIONS REPORT:

- Calls are back to normal.
- Basic EMT moved from 24hr car to 12hr car – only 1 full-time spot open.
- Some EMTs getting ready to transfer from the Wheelchair Division
- Dispatcher Supervisor spot was interviewed for.
- Mechanics spot open
- Doing several community outreach events.
- Started moving furniture in to Watervliet station to be staffed in December.

EDUCATION REPORT:

- Medic class doing orientation for OR rotations

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- Looking at sending several employees to EMS IC class
- Need for more classes and more instructors
- Preparing for COEMS site visit the end of January

HOSPITAL REPORTS:

- Nothing major to report other than ongoing construction in the ER.

CONTRACTED SERVICE AREAS

- No comments

OLD BUSINESS:

- Bylaws – updated set emailed out, final version except for indemnification information. Some typos were found.
- Funding Models – Base, Population, Call Volume, to be discussed more at E-Board before presentation to the full board.
- Status of 2 ambulances with transmission issues – 1 back in service after some hiccups, 1 has been recalled by Ford and parts can't even be ordered until December. 2024 units have already been recalled as well.

NEW BUSINESS:

- None

GOOD OF THE ORDER:

- Benefit for Drew Wagner, Monday at Babes - \$25/Person – 6 PM

A motion was made by Tilly seconded by Carson to adjourn at 9:02 AM Motion carried – all in favor. Next meeting December 14th.

Respectfully Submitted-



Brian P. Kazmierzak, EFO/PEM
Medic 1 Board Secretary/Treasurer