

# COMMUNITY EMERGENCY SERVICE – MEDIC 1

## Minutes of Meeting 10/26/23

### BOARD MEMBERS ATTENDING:

Ed Meny, St. Joseph Twp.  
Zach Carson, Lake Twp.  
Mike Hildebrand, Oronoko Township  
Bruce Stover, Berrien Township  
Allen Weich, Chikaming Twp.  
David Chandler, Sodus Township

Brandon Chiarello, Lincoln Twp.  
Levi Kiester, City of Bridgman  
Jack Rogers, New Buffalo Twp.  
  
Rachael Kuzda, Village of Berrien Springs  
Dennis Krotzer, Baroda Twp.

### BOARD MEMBERS ABSENT:

Darwin Watson, New Buffalo City  
Steve Tilly, Royalton Twp.  
Brian Kazmierzak, Benton Harbor City

Weesaw Twp.  
Cathy Yates, Benton Twp.  
Steve Neubecker, St. Joseph City

### MEDIC 1 EMPLOYEES:

Mike Schultz  
Brian Florey  
Laura White  
Kristen Patterson

Jason Wiley, Director  
Lisa Flemming, Operations Manager  
Eric Farrell

### COREWELL HEALTH SOUTH EMPLOYEES:

Joe Effa, Corewell Health South

### CONTRACTED SERVICE AREAS:

Mike Haskins, Pipestone

Mary Ann Pater, Watervliet Township

### PUBLIC:

### ROLL CALL AND MINUTES:

- The meeting was called to order by Weich and opened with the Pledge of Allegiance. The roll was called, and the above-listed quorum was present.

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- A motion was made by David Chandler seconded by Jack Rogers to approve the September's minutes with one correction. Motion carried.
- Financial –  
Wiley reported the financial report, everything is going great, transportation system, working with Corewell with the Executive Board assisting in this project.

### **PAYMENT OF BILLS:**

- The list of bills for the month of September 2023 was presented and a motion to approve the bills was made by Krotzer and seconded by Meny, motion carried.

### **WRITE-OFFS:**

- The write-off list was presented for September 2023 and a motion made by Chandler was seconded by Rogers Motion carried.

### **EXECUTIVE BOARD REPORT:**

- Discussed bylaws that are on the agenda and have been emailed out.
- Had preliminary discussions about the Teamsters Collective Bargaining Agreement, cleaning some of the verbiage up.

### **DIRECTOR'S REPORT:**

- Purchased new ambulance last month, Ford recall on transmission, can't ship until that is fixed.
- Brief on the Education programs established.
- Watervliet station is being renovated now. Will be at Coloma and Watervliet until Hagar is ready.

### **OPERATIONS REPORT:**

- 911 calls and transfers are up for September, call volume up for September.
- EMT Classes are running, 12 students enrolled, 19 Students enrolled through Berrien Springs High School program.
- Halloween Events are scheduled.

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### EDUCATION REPORT:

- Paramedic and High School classes going well.

### HOSPITAL REPORTS:

Working with the Executive Board & Jason Wiley on the Transportation System.

### CONTRACTED SERVICE AREAS

- Nothing to report.

### OLD BUSINESS:

- Bylaws – revisions have been submitted. The goal is to get the bylaws in place, and then clean up the Articles of Incorporation, still some quirks to work out, (ARTICLE III) section 2 (E) General **Powers & Duties**, raise to 500 K, section 4,7, and 8 the other highlighted areas, no issues with.
- On ARTICLE VI, section 5 WITHDRAWALS it was highlighted \$2,500.00, Board discussed capping it at 5,000.00 and on section 6 CAPITAL **PURCHASES**, it was discussed at capping it at \$25,000.00
- Vice Chair brought up writing in the By Laws an Indemnification Clause for all municipalities within Medic One, Watervliet Township strongly suggests get this wrote up in the By Laws as well.
- Funding Models – discussion on Countywide Milage

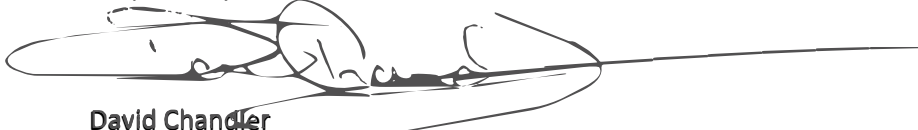
### NEW BUSINESS:

Nothing to report.

### GOOD OF THE ORDER:

- Next meeting November 16<sup>th</sup>, 2023, 0830, Upton Center, Corewell Health South

A motion was made by Krotzer seconded by Rogers to adjourn at 9:41 AM Motion carried – all in favor.  
Respectfully Submitted.



David Chandler

Acting Medic 1 Board Secretary